



MISKOLCI
EGYETEM

UNIVERSITY OF MISKOLC

SECRETARIAT OF THE VICE-RECTOR FOR RESEARCH AND
INTERNATIONAL RELATIONS

Ref. No.:

Stipendium Hungaricum Scholarship Programme

REQUEST FOR EXTENSION

PERSONAL DATA: (to be completed by the student):

SH ID:

SURNAME:

FIRST NAME:

DATE AND PLACE OF BIRTH:

CURRENT STUDY PROGRAMME INFORMATION: (to be completed by the student):

NAME OF UNIVERSITY:

NAME OF FACULTY:

STUDY PROGRAMME:

NUMBER OF COMPLETED SEMESTERS:

PLANNED DATE OF FINISHING STUDIES: academic year semester

EXTEND TO: (to be completed by the student):

FINISHING DATE OF STUDIES: academic year semester

.....
Student's signature, date

APPROVED BY:

.....
SH faculty coordinator's signature, date

.....
SH institutional coordinator's signature, date

3515 Miskolc, Egyetemváros, Hungary
Tel.: (36) 46 565-111/20-25, Fax (36) 46 563-423
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www.uni-miskolc.hu



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FOR INTERNAL USE ONLY

(NOTE! If the scholarship holder cannot complete his/her studies within the duration of the programme, s/he may submit a request for extension to Tempus Public Foundation. The request for extension must arrive at least one month before the end of the last semester covered by the scholarship. The scholarship may be extended on no more than two occasions (extended by a semester). For further details see SH REGULATIONS.)

REASON FOR EXTENSION (to be completed by the student):

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OPINION OF THE FACULTY (to be completed by the Faculty Coordinator):

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Number of all credits earned until the last completed semester:

Number of credits selected in Neptun in the semester the student requests the extension:

FOR STUDENT: Submit one original copy (paper format) of completed and approved (by faculty coordinator) form to the International Relations Office /UoM (Building A/4, Room 105, 106) for signature and final processing. The official document will be issued and sent to the student via e-mail in 3 working days. The request should be submitted by the student via e-mail in scanned format to Tempus Public Foundation.

IMPORTANT NOTICE: Please note, that the extension of scholarship is possible only for an active semester, i.e. if you have at least one course to complete in the next (extended) semester. For further details, please check the Organisational and Operational Regulations of the University of Miskolc.

Required documents for extension:

- request signed by the student, explaining why s/he needs the extension
- a copy of the student's transcript of records
- written approval by the present institution (the present document)
- written approval by the sending partner

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