**Ref. No.:**

**Stipendium Hungaricum Scholarship Programme**

**REQUEST FOR INTERRUPTING STUDIES**

**PERSONAL DATA: (to be completed by the student):**

SH ID:

SURNAME:

FIRST NAME:

DATE AND PLACE OF BIRTH:

**CURRENT STUDY PROGRAMME INFORMATION: (to be completed by the student):**

NAME OF UNIVERSITY:

NAME OF FACULTY:

STUDY PROGRAMME:

NUMBER OF COMPLETED SEMESTERS:

START DATE OF STUDIES: ...................................................................................................................................................................... INTERRUPTED TILL: ................................................................................................................................................................................ NUMBER OF PASSIVE SEMESTERS (max. 2 semesters): ....................................................................................................................... STUDIES TO BE CONTINUED IN…:........................................................................................................................................ (semester)

 Student’s signature, date

**APPROVED BY:**

 SH faculty coordinator’s signature, date

 International director’s signature, date

**FOR INTERNAL USE ONLY**

(NOTE! When interrupting your studies - according to the rules specified in the study and examination regulations of the UM, the given semester is qualified as a passive semester. No scholarship or other benefits for that semester apply. For further details see UM REGULATIONS, SH REGULATIONS.)

**REASON FOR INTERRUPTING STUDIES (to be completed by the student):**

**OPININION OF THE CURRENT FACULTY (to be completed by the Faculty Coordinator):**

**FOR STUDENT:** Submit one original copy (paper format) of completed and approved (by faculty coordinator) form to the International Relations Office /UoM (Building A/4, Room 105-106) for signature and final processing. The official document will be issued and sent to the student via e-mail in 3 working days. The request should be submitted by the student via e-mail in scanned format to Tempus Public Foundation.

**Required documents for interrupting studies:**

* request signed by the student
* written approval by the present institution (the present document)
* written approval by the sending partner