**IV.  GUIDE TO DISSERTATION SCHOLARSHIP**

1.  Dissertation Scholarship Applicants read the CALL FOR APPLICATION at: https://stipendiumhungaricum.hu/uploads/2021/04/felh%C3%ADv%C3%A1s\_elfogadott.pdf

2. Dissertation Scholarship Applicants consult their supervisor(s).

3. Dissertation Scholarship Applicants

* complete the **I. APPLICATION FORM**
* completeand write the **II. JUSTIFICATION FOR APPLICATION.**
* print, sign and take a photo of them and send them to **IRO**. **Deadline: 10 May 2021, 23:59.**

**4.** IRO makes a formal check of the submitted documents and forwards the applications to the SH faculty coordinators.

**5.** SH faculty coordinatorssend the submitted documents to the Doctoral Schools who approve / disapprove applications and send their decision to the SH faculty coordinators by completing and signing I. Application form, III.2. Letter of Justification.

6. Faculty coordinators send the completed and signed documents (I. Application form, II. Justification of applicant, III.2. Letter of Justification) to IRO. **Deadline: 20 May 2021, 16:00.**

7.  SH Institutional Coordinator signs the request forms approved by the Doctoral Schools and IRO forwards the list of approved applications to TPF.

8.  TPF collects the approval/disapproval of sending partners and makes a decision.

9.  TPF informs the Dissertation Scholarship Applicants, sending partners and the university about the decision. **Deadline: June 2021.**

10.  IRO prepares new contracts with the Dissertation Scholarship Applicants. **Deadline: July 2021.**

**ALL STEPS ARE DONE ELECTRONICALLY ONLY!**