**Agreement for part-time home-based work**

The present Agreement is made by and between

**The University of Miskolc**

**Premises: 3515 Miskolc-Egyetemváros**

**Institutional identification number: FI87515**

**Represented by:**

**hereinafter referred to as Employer)**

and

**Name:**

**Place and date of birth:**

**Mother’s name:**

**Address:**

**Tax identification number:**

**Social security nr.:**

**hereinafter referred to as Employee.**

Employer and Employee together are referred to as Parties.

1. The Employer and the Employee agree that the Employer will employ the Employee on a part-time home office basis from 19 December 2022 at the earliest until 13 January 2023 at the latest, under the terms and conditions set out in this Agreement.
2. The Employer and the Employee record by mutual agreement that the Employee's job title is [Employee's job title], which is in relation to the work of [Employee's department].
3. The range of duties to be carried out by the Employee is set out in the Employee's job description.
4. The Employer and the Employee agree that the Employee will work at [location of work]. In terms of occupational safety and health considerations, the area set up in the Employee's home or other place for the purpose of working from home shall be considered the workplace.
5. The Parties agree that (delete as appropriate)

a, the Employer provides the necessary equipment for working from home. The Employee shall use the computer equipment provided by the Employer for working from home solely for the purpose of working. The Employer is entitled to have this verified. The Employee shall ensure that the Employer's representatives are allowed to enter and remain at the place of work for the purpose of inspection, installation, maintenance and removal of the technical equipment necessary for work.

b, that the employee uses his/her own computer or infocommunication equipment (e.g. mobile phone) for work.

1. The Employer shall notify the Employee of the working days affected by work from home in the period from 19 December 2022 to 13 January 2023 by 14 December 2022 at the latest.
2. The Employer informs the Employee that the Employer has the right to carry out an inspection of the Employee's work, and informs the Employee of the inspection in advance. At least two days shall elapse between the notification of the inspection on the premises where the work is carried out and the commencement of the inspection.
3. If the parties, individually or jointly, do not consider the home-working arrangement to be effective, they may terminate this Agreement. In this case, the Employer shall make provision for the Employee's conventional employment.
4. In matters not covered by this Agreement, the provisions of the Labor Code, the collective agreement and other rules applicable to employment relations shall apply.
5. This Agreement shall enter into force on the date of signature by both Parties and shall expire on 14 January 2023 without any further action.
6. The Agreement is made in two (2) copies, whereof one (1) copy shall be given to the Employee and one (1) copy to the Employer.

Miskolc, ………………………..2022.

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 Employee Employer