**English Language Guide**

**Guide to the Community Scholarship for Doctoral Students of the University of Miskolc**

**1. Purpose of the Grant**

The purpose of the scholarship is to support the students of the University of Miskolc who perform outstanding activities in professional, scientific, or public life fields. A key goal is to support the members of the Doctoral Student Self-Government of the University of Miskolc (ME-DÖK), as well as students who actively promote the activities of ME-DÖK, and who contribute to the development of university public life and the doctoral community through their regular community work.

**2. Eligible Applicants**

Doctoral students of the University of Miskolc with an active student status are eligible to apply. Those who are members of ME-DÖK or who verifiably and actively promote the activities of ME-DÖK may apply.

**3. Application Submission**

* **Method of Submission:** Applications, along with the necessary attachments, must be submitted electronically to the official email address of the Doctoral Student Self-Government of the University of Miskolc. Handwritten applications cannot be submitted.
* **Submission Deadline:** The deadline for application submission is specified in the current call for applications. We are unable to accept applications received after the deadline.
* **Certificates:**
	+ A certificate issued by the President of ME-DÖK regarding the public life activities performed must be attached to the application.
	+ The original copies of the electronically submitted certificates must be kept, as ME-DÖK may request them for verification.

**4. Evaluation of Applications**

* **Evaluation:** The members of the ME-DÖK presidency vote on the submitted applications based on a point-based system. The consent of the Director of Enrollment and Education Organization is also required for the decision. The ME-DÖK presidency informs the ME-DÖK delegate assembly about the decision made.
* **Supplementation of Deficiencies:** There is an opportunity to supplement deficiencies during the evaluation process. If a student has uploaded incomplete certificates, ME-DÖK will notify them electronically about the possibility and deadline for supplementation.
* **Evaluation Criteria:** The condition for awarding the scholarship is a formally correct application supported by the necessary certificates. During the evaluation, it must always be examined to what extent the acclaimed activities serve the well-being of the university's students, the advancement of their community life, and the enhancement of the university's reputation. Such activities may include, in particular:
	+ Serving as an office-bearer, representative, referent, or presidential appointee for ME-DÖK.
	+ Outstanding university-public life or student representation activity.
	+ Outstanding professional and scientific activity.

**5. Reasons for Disqualification**

The application must be excluded from the evaluation if the applicant:

* Does not have an active student status during the application period.
* Provided false information in the application documentation. In such cases, disciplinary proceedings may also be initiated against the student.
* Submitted an incomplete application and fails to supplement the deficiencies by the given deadline.

**6. Results and Appeals**

* **Announcement of Results:** ME-DÖK will inform applicants of the results electronically by the date specified in the current call for applications.
* **Appeal:** It is possible to appeal the decision. The method and deadline for appeals will be included in the notification of the results.

**7. Further Information**

For questions and further information regarding the application, please contact the Doctoral Student Union of the University of Miskolc at their official email address.