



Ref. No.:

Stipendium Hungaricum Scholarship Programme

REQUEST FOR EXTENSION

PERSONAL DATA: (to be completed by the student)

SH ID:

SURNAME:

FIRST NAME:

DATE AND PLACE OF BIRTH:

CURRENT STUDY PROGRAMME INFORMATION: (to be completed by the student)

NAME OF FACULTY:

STUDY PROGRAMME:

START DATE OF STUDIES at the University of Miskolc:

NUMBER OF COMPLETED SEMESTERS (excluding the present semester):

NUMBER OF EXTENDED SEMESTERS UP TILL TODAY - including the present semester - if relevant (0 / 1 / 2):

Number of all credits earned till the last completed semester:

Number of credits selected in Neptun in the semester the student requests the extension:

Student's signature, date

The request is approved by the Faculty:

☐ **YES** (that is: 1. the request is justifiable; 2. the student - to all likelihood - will complete the studies by the end of the extended semester.)

☐ **NO**

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SH faculty coordinator's signature, date

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SH institutional coordinator's signature, date



REASON FOR EXTENSION (to be completed by the student):

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OPINION OF THE FACULTY (to be completed by the Faculty Coordinator)

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GUIDE TO REQUEST FOR EXTENSION FORM SUBMISSION

1. Students complete the REQUEST FOR EXTENSION form and bring it to the faculty coordinator for approval (signature, completion).
2. Students submit the completed and signed form (by the Faculty) to Directorate for International Relations (Building A/4, Room 114.). **Deadline: 4 May and 20 November.**
3. DIR forwards the list of approved requests to TPF. **Deadline: 15 May and 1 December.**
4. DIR sends a fully signed and completed copy to the student. **Deadline: 12 May and 28 November.**
5. TPF forwards the list of approved requests for evaluation to the sending partners, then collects the approval/disapproval of sending partners and makes a decision.
6. TPF informs the students, sending partners and the university about the decision.
7. The University prepares the new contracts with the students.

IMPORTANT:

1. The scholarship can be extended with a maximum of 2 semesters.
2. Scholarship holders (except those who started their studies **before** 2020/2021. I.) are not **entitled for all scholarship allowances** stated in the SH regulation and in the scholarship agreement during the extended period.
3. Only students in their final semester and those, who show progress in their studies can apply for an extension.
4. **For details** see Stipendium Hungaricum Programme Operational Regulations.