ENGLISH LANGUAGE PREPARATION COURSE FOR HIGHER EDUCATION
COURSE DESCRIPTIONS

Subject name: Vocabulary skills development 1.	**Neptun code:** MEIOKAE101
Responsible Lecturer: Eszter Dobronyi	
Co-Lecturer(s): Dr. Tünde Bajzát, Dóra Dorkó, Csaba Holló-Vaskó, Boglárka Kovács, Erzsébet Lévai-Asztalos, Orsolya Nagyné Varga, Krisztina Pásztor, Erika Vitányiné Varga	
Suggested semester: 1	**Preliminary requirements: -**
Classes per week: 2	**Requirement type:** practical mark
Credits: 2	**Program:** Full time

Course objectives: The course aims to help students organise, improve and refine the English vocabulary they use as a mediating language in their studies and in everyday situations. This is achieved through individual work, pair work, and group work processing of texts on a range of topics and in different language registers.

Competences to be developed (based on the Training and Outcome Requirements):

Knowledge

The student

- knows and applies strategies needed for language learning, information gathering and problem solving;
- recognises and applies expressions, formulaic language and communication tools appropriate to the relevant language level.

Achievement within the course:

- strategy-focused vocabulary-development tasks and awareness-raising;
- contextualised vocabulary use in speaking and writing;
- regular feedback to improve accuracy and clarity.

Skills

The student

- can communicate effectively in English in academic, professional and workplace situations, both orally and in writing;
- can compensate for language gaps through circumlocution and paraphrase.

Achievement within the course:

- pair and group communication tasks;
- role plays and situational practice;
- targeted practice of circumlocution and paraphrasing strategies.

Attitudes

The student

- strives for accurate and high-quality language use
- is open to continuous development and new knowledge.

Achievement within the course:

- a variety of authentic tasks;
- cooperative learning situations;
- regular self-assessment and reflective tasks.

Autonomy and responsibility

The student

- develops their language skills independently and takes responsibility for their own learning process.

Achievement within the course:

- independent vocabulary-development tasks and concept maps;
- conscious practice of speaking and word use;

- regular practice of interactive communication situations.

Subject description:

1-2. Introduction; Practising fixed multi-word expressions and sentence patterns (e.g. greetings)
3-4. Services; Practising retrieval techniques and dictionary use
5-6. Campus life; Using semantic fields and creating concept maps
7-8. Shopping; Introducing and practising lexical structure (word formation, compound words, collocations, phrasal verbs, etc.)
9-10. Traffic, transport and travelling; Visualising words with aids such as pictures, gestures, facial expressions, mime and real objects
11-12. Education and studies; Revising and practising proverbs and idiomatic expressions
13-14. Food and eating out; Intensifiers, multi-meaning words, and other noun and verb patterns

Assessment methods and criteria: Written and oral assessment at least three times during the semester.
Criteria for signature: achieving at least 60% in regular assessments, making up for the tests/quizzes failed or missed during the semester or the last week of the study period; continuous active participation in class work; attendance is compulsory after signing up for the course in Neptun, only one occasion can be missed without having any documentation and absences cannot exceed 30% of the total number of hours, excluding absence due to certified illness.
Evaluation: The mark is based on the results of the written tests and the students' performance during the lessons.
Five-grade scale: excellent (5) good (4), average (3), pass (2) and fail (1). So that the mark should be accepted , all the written tests results should be minimum 2. Oral contribution can count when calculating the final mark in 30%.
End-term mark is based on the aggregate of the practical tasks performed during the semester.

Required readings: Course material compiled by the language teachers of the Language Teaching Centre

Suggested readings:

- Ruth Gairns and Stuart Redman: Oxford Word Skills: Idioms and Phrasal Verbs Intermediate, OUP, 2019
- Stuart Redman: English Vocabulary in Use Pre-intermediate & Intermediate, Fourth Edition, CUP, 2017
- Michael McCarthy and Felicity O'Dell: Academic Vocabulary in Use, New Edition, CUP, 2016
- Colin Campbell: English for Academic Study: Vocabulary – Study Book, University of Reading, 2012

Subject name: Vocabulary skills development 2.	**Neptun code:** MEIOKAE101
Responsible Lecturer: Eszter Dobronyi	
Co-Lecturer(s): Dr. Tünde Bajzát, Dóra Dorkó, Csaba Holló-Vaskó, Boglárka Kovács, Erzsébet Lévai-Asztalos, Orsolya Nagyné Varga, Krisztina Pásztor, Erika Vitányiné Varga	
Suggested semester: 2	**Preliminary requirements: -**
Classes per week: 2	**Requirement type:** practical mark
Credits: 2	**Program:** Full time

Course objectives: The course aims to help students organise, improve and refine the English vocabulary they use as a mediating language in their studies and in everyday situations. This is achieved through individual work, pair work, and group work processing of texts on a range of topics and in different language registers.

Competences to be developed (based on the Training and Outcome Requirements):

Knowledge

The student

- knows and applies strategies needed for language learning, information gathering and problem solving;
- recognises and applies expressions, formulaic language and communication tools appropriate to the relevant language level.

Achievement within the course:

- strategy-focused vocabulary-development tasks and awareness-raising;
- contextualised vocabulary use in speaking and writing;
- regular feedback to improve accuracy and clarity.

Skills

The student

- can communicate effectively in English in academic, professional and workplace situations, both orally and in writing;
- can compensate for language gaps through circumlocution and paraphrase.

Achievement within the course:

- pair and group communication tasks;
- role plays and situational practice;
- targeted practice of circumlocution and paraphrasing strategies.

Attitudes

The student

- strives for accurate and high-quality language use
- is open to continuous development and new knowledge.

Achievement within the course:

- a variety of authentic tasks;
- cooperative learning situations;
- regular self-assessment and reflective tasks.

Autonomy and responsibility

The student

- develops their language skills independently and takes responsibility for their own learning process.

Achievement within the course:

- independent vocabulary-development tasks and concept maps;
- conscious practice of speaking and word use;
- regular practice of interactive communication situations.

Subject description:

1-2. Finance; revising and practising proverbs and idiomatic expressions
3–4. The world of work and careers; practising other fixed expressions (e.g. phrasal verbs)
5–6. Travel; words with one meaning, words with multiple meanings and homonyms
7–8. Entertainment; practising word formation, compound words, collocations and phrasal verbs
9–10. Health; practising the use of thesauruses and other reference works
11–12. Sport; complex prepositions and suffixes in English
13–14. Science and technology; using concept maps

Assessment methods and criteria: Written and oral assessment at least three times during the semester.
Criteria for signature: achieving at least 60% in regular assessments, making up for the tests/quizzes failed or missed during the semester or the last week of the study period; continuous active participation in class work; attendance is compulsory after signing up for the course in Neptun, only one occasion can be missed without having any documentation and absences cannot exceed 30% of the total number of hours, excluding absence due to certified illness.
Evaluation: The mark is based on the results of the written tests and the students' performance during the lessons.
Five-grade scale: excellent (5) good (4), average (3), pass (2) and fail (1). So that the mark should be accepted , all the written tests results should be minimum 2. Oral contribution can count when calculating the final mark in 30%.
End-term mark is based on the aggregate of the practical tasks performed during the semester.

Required readings: Course material compiled by the language teachers of the Language Teaching Centre

Suggested readings:

- Ruth Gairns and Stuart Redman: Oxford Word Skills: Idioms and Phrasal Verbs Intermediate, OUP, 2019
- Stuart Redman: English Vocabulary in Use Pre-intermediate & Intermediate, Fourth Edition, CUP, 2017
- Michael McCarthy and Felicity O'Dell: Academic Vocabulary in Use, New Edition, CUP, 2016
- Colin Campbell: English for Academic Study: Vocabulary – Study Book, University of Reading, 2012

Subject name: Listening skills development 1.	**Neptun code:** MEIOKAE201
Responsible Lecturer: Dóra Dorkó	
Co-Lecturer(s): Dr. Tünde Bajzát, Eszter Dobronyi, Csaba Holló-Vaskó, Boglárka Kovács, Erzsébet Lévai-Asztalos, Orsolya Nagyné Varga, Krisztina Pásztor, Erika Vitányiné Varga	
Suggested semester: 1	**Preliminary requirements: -**
Classes per week: 2	**Requirement type:** practical mark
Credits: 2	**Program:** Full time

Course objectives: The aim of the course is to enable students to accurately comprehend and interpret spoken texts in the target language covering a variety of topics and styles, as well as to identify and extract information relevant to their needs from a given context (e.g., for note-taking purposes). This objective is achieved through listening to different types of texts presented by both native and non-native speakers and through practice with a variety of listening comprehension tasks. These activities are carried out individually and in groups, while simultaneously contributing to the expansion of students' vocabulary.

Competences to be developed (based on the Training and Outcome Requirements):

Knowledge

The student

- is familiar with and applies strategies necessary for language learning, information gathering, and problem-solving;
- possesses the vocabulary and linguistic knowledge required for the interpretation of spoken and written texts.

Achievement within the course:

- The student becomes familiar with different varieties of the English language, as well as with linguistic and communicative strategies that facilitate the comprehension of spoken texts.
- The student acquires the theoretical foundations necessary for interpreting the linguistic, cultural, and pragmatic features that occur in spoken discourse.

Skills

The student is able to:

- understand, interpret, and summarize the main information contained in authentic written and spoken texts.

Achievement within the course:

- The student is able to identify the main ideas, specific details, and communicative purposes of authentic English-language texts of varying genres and levels of difficulty.
- The student applies listening comprehension strategies involving information processing, problem-solving, and inference during text comprehension tasks.

Attitudes

The student

- is open to continuous development and the acquisition of new knowledge

Achievement within the course:

- The student is open to exploring English-speaking cultures and varieties of English and demonstrates a positive attitude toward linguistic diversity.
- The student is motivated to continuously develop their listening comprehension skills and strives for accurate and meaningful language use.

Autonomy and responsibility

The student

- identifies and corrects their language errors and evaluates their own performance reflectively;
- develops their language proficiency independently and takes responsibility for their own learning process.

Achievement within the course:

- The student independently selects and applies listening comprehension strategies in learning and communicative situations.
- The student takes responsibility for their own language development, actively participates in course tasks, and regularly evaluates their own performance.

Subject description:

1-2. Introduction
3-4. Services
5-6. Campus life
7-8. Shopping
9-10. Traffic, transport and travelling
11-12. Education and studies
13-14. Food and eating out

Assessment methods and criteria: Written and oral assessment at least three times during the semester.
Criteria for signature: achieving at least 60% in regular assessments, making up for the tests/quizzes failed or missed during the semester or the last week of the study period; continuous active participation in class work; attendance is compulsory after signing up for the course in Neptun, only one occasion can be missed without having any documentation and absences cannot exceed 30% of the total number of hours, excluding absence due to certified illness.
Evaluation: The mark is based on the results of the written tests and the students' performance during the lessons.
Five-grade scale: excellent (5) good (4), average (3), pass (2) and fail (1). So that the mark should be accepted , all the written tests results should be minimum 2. Oral contribution can count when calculating the final mark in 30%.
End-term mark is based on the aggregate of the practical tasks performed during the semester.

Required readings: Course material compiled by the language teachers of the Language Teaching Centre

Suggested readings:

- Miles Craven: Real Listening and Speaking 3, Cambridge University Press, 2008
- Miles Craven: Real Listening and Speaking 4, Cambridge University Press, 2008
- Jack C Richards: Tactics for Listening: Developing, Oxford University Press, 2011
- Jack C Richards: Tactics for Listening: Expanding, Oxford University Press, 2011

Subject name: Listening skills development 2.	**Neptun code:** MEIOKAE202
Responsible Lecturer: Dóra Dorkó	
Co-Lecturer(s): Dr. Tünde Bajzát, Eszter Dobronyi, Csaba Holló-Vaskó, Boglárka Kovács, Erzsébet Lévai-Asztalos, Orsolya Nagyné Varga, Krisztina Pásztor, Erika Vitányiné Varga	
Suggested semester: 2	**Preliminary requirements: -**
Classes per week: 2	**Requirement type:** practical mark
Credits: 2	**Program:** Full time

Course objectives: The aim of the course is to enable students to accurately comprehend and interpret spoken texts in the target language covering a variety of topics and styles, as well as to identify and extract information relevant to their needs from a given context (e.g., for note-taking purposes). This objective is achieved through listening to different types of texts presented by both native and non-native speakers and through practice with a variety of listening comprehension tasks. These activities are carried out individually and in groups, while simultaneously contributing to the expansion of students' vocabulary.

Competences to be developed (based on the Training and Outcome Requirements):

Knowledge

The student

- is familiar with and applies strategies necessary for language learning, information gathering, and problem-solving;
- possesses the vocabulary and linguistic knowledge required for the interpretation of spoken and written texts.

Achievement within the course:

- The student becomes familiar with different varieties of the English language, as well as with linguistic and communicative strategies that facilitate the comprehension of spoken texts.
- The student acquires the theoretical foundations necessary for interpreting the linguistic, cultural, and pragmatic features that occur in spoken discourse.

Skills

The student is able to:

- understand, interpret, and summarize the main information contained in authentic written and spoken texts.

Achievement within the course:

- The student is able to identify the main ideas, specific details, and communicative purposes of authentic English-language texts of varying genres and levels of difficulty.
- The student applies listening comprehension strategies involving information processing, problem-solving, and inference during text comprehension tasks.

Attitudes

The student

- is open to continuous development and the acquisition of new knowledge

Achievement within the course:

- The student is open to exploring English-speaking cultures and varieties of English and demonstrates a positive attitude toward linguistic diversity.
- The student is motivated to continuously develop their listening comprehension skills and strives for accurate and meaningful language use.

Autonomy and responsibility

The student

- identifies and corrects their language errors and evaluates their own performance reflectively;
- develops their language proficiency independently and takes responsibility for their own learning process.

Achievement within the course:

- The student independently selects and applies listening comprehension strategies in learning and communicative situations.
- The student takes responsibility for their own language development, actively participates in course tasks, and regularly evaluates their own performance.

Subject description:

1-2. Finance
3–4. The world of work and careers
5–6. Travel
7–8. Entertainment
9–10. Health
11–12. Sport
13–14. Science and technology

Assessment methods and criteria: Written and oral assessment at least three times during the semester.
Criteria for signature: achieving at least 60% in regular assessments, making up for the tests/quizzes failed or missed during the semester or the last week of the study period; continuous active participation in class work; attendance is compulsory after signing up for the course in Neptun, only one occasion can be missed without having any documentation and absences cannot exceed 30% of the total number of hours, excluding absence due to certified illness.
Evaluation: The mark is based on the results of the written tests and the students' performance during the lessons.
Five-grade scale: excellent (5) good (4), average (3), pass (2) and fail (1). So that the mark should be accepted , all the written tests results should be minimum 2. Oral contribution can count when calculating the final mark in 30%.
End-term mark is based on the aggregate of the practical tasks performed during the semester.

Required readings: Course material compiled by the language teachers of the Language Teaching Centre

Suggested readings:

- Miles Craven: Real Listening and Speaking 3, Cambridge University Press, 2008
- Miles Craven: Real Listening and Speaking 4, Cambridge University Press, 2008
- Jack C Richards: Tactics for Listening: Developing, Oxford University Press, 2011
- Jack C Richards: Tactics for Listening: Expanding, Oxford University Press, 2011

Subject name: Oral communication skills development 1.	**Neptun code:** MEIOKAE301
Responsible Lecturer: Csaba Holló-Vaskó	
Co-Lecturer(s): Dr. Tünde Bajzát, Eszter Dobronyi, Dóra Dorkó, Boglárka Kovács, Erzsébet Lévai-Asztalos, Orsolya Nagyné Varga, Krisztina Pásztor, Erika Vitányiné Varga	
Suggested semester: 1	**Preliminary requirements: -**
Classes per week: 4	**Requirement type:** practical mark
Credits: 4	**Program:** Full time

Course objectives: The aim of the course is to enable students to express their intentions verbally in the target language on a variety of topics, using the vocabulary and grammatical structures expected at this level. This is achieved through the individual, pair, group and whole-class analysis of texts covering a variety of topics and written in different linguistic registers.

Competences to be developed (based on the Training and Outcome Requirements):

Knowledge

- Applies the vocabulary and communicative tools of the target language in speech.
- Conveys information accurately and uses expressions and idioms.

Skills

- Is able to communicate and collaborate in English in the context of their studies and work.
- Understands spoken and written texts and expresses themselves clearly and coherently.

Attitude

- Compensates for linguistic shortcomings by using paraphrasing.
- Adapts what they say to the situation and their interlocutor.

Level-independent attitudes

- Is cooperative and strives for improvement.
- Committed and self-critical.

Autonomy and responsibility

- Independently develops their language skills and checks their understanding.
- Able to initiate and sustain a conversation.

Level-independent autonomy and responsibility

- Takes responsibility for their tasks.
- Works effectively with others.

Subject description:

1–2. The world of work – careers
3–4. Health
5–6. Science and technology
7–8. Entertainment
9–10. Sport
11–12. Finance
13–14. Travel

Assessment methods and criteria: Written and oral assessment at least three times during the semester.
Criteria for signature: achieving at least 60% in regular assessments, making up for the tests/quizzes failed or missed during the semester or the last week of the study period; continuous active participation in class work; attendance is compulsory after signing up for the course in Neptun, only one occasion can be missed without having any documentation and absences cannot exceed 30% of the total number of hours, excluding absence due to certified illness.
Evaluation: The mark is based on the results of the written tests and the students' performance during the lessons.

Five-grade scale: excellent (5) good (4), average (3), pass (2) and fail (1). So that the mark should be accepted , all the written tests results should be minimum 2. Oral contribution can count when calculating the final mark in 30%.
End-term mark is based on the aggregate of the practical tasks performed during the semester.

Required readings: Course material compiled by the language teachers of the Language Teaching Centre

Suggested readings:

- Dignen, Bob: Communication across cultures; Cambridge University Press, 2011.
- Urmila Rai: English Language Communication Skills; Himalaya Publishing House, 2010.
- Santhi, Jeya: Advanced Skills for Communication in English; New Century Book House, 2015.

Subject name: Oral communication skills development 2.	**Neptun code:** MEIOKAE302
Responsible Lecturer: Csaba Holló-Vaskó	
Co-Lecturer(s): Dr. Tünde Bajzát, Eszter Dobronyi, Dóra Dorkó, Boglárka Kovács, Erzsébet Lévai-Asztalos, Orsolya Nagyné Varga, Krisztina Pásztor, Erika Vitányiné Varga	
Suggested semester: 2	**Preliminary requirements: -**
Classes per week: 4	**Requirement type:** practical mark
Credits: 4	**Program:** Full time

Course objectives: The aim of the course is to enable students to express their intentions verbally in the target language on a variety of topics, using the vocabulary and grammatical structures expected at this level. This is achieved through the individual, pair, group and whole-class analysis of texts covering a variety of topics and written in different linguistic registers.

Competences to be developed (based on the Training and Outcome Requirements):

Knowledge

- Applies the vocabulary and communicative tools of the target language in speech.
- Conveys information accurately and uses expressions and idioms.

Skills

- Is able to communicate and collaborate in English in the context of their studies and work.
- Understands spoken and written texts and expresses themselves clearly and coherently.

Attitude

- Compensates for linguistic shortcomings by using paraphrasing.
- Adapts what they say to the situation and their interlocutor.

Level-independent attitudes

- Is cooperative and strives for improvement.
- Committed and self-critical.

Autonomy and responsibility

- Independently develops their language skills and checks their understanding.
- Able to initiate and sustain a conversation.

Level-independent autonomy and responsibility

- Takes responsibility for their tasks.
- Works effectively with others.

Subject description:

1–2. Health
3–4. Travel
5–6. Leisure
7–8. Sport
9–10. The world of work
11–12. Science and technology
13–14. Finance

Assessment methods and criteria: Written and oral assessment at least three times during the semester.
Criteria for signature: achieving at least 60% in regular assessments, making up for the tests/quizzes failed or missed during the semester or the last week of the study period; continuous active participation in class work; attendance is compulsory after signing up for the course in Neptun, only one occasion can be missed without having any documentation and absences cannot exceed 30% of the total number of hours, excluding absence due to certified illness.
Evaluation: The mark is based on the results of the written tests and the students' performance during the lessons.

Five-grade scale: excellent (5) good (4), average (3), pass (2) and fail (1). So that the mark should be accepted , all the written tests results should be minimum 2. Oral contribution can count when calculating the final mark in 30%.
End-term mark is based on the aggregate of the practical tasks performed during the semester.

Required readings: Course material compiled by the language teachers of the Language Teaching Centre

Suggested readings:

- Dignen, Bob: Communication across cultures; Cambridge University Press, 2011.
- Urmila Rai: English Language Communication Skills; Himalaya Publishing House, 2010.
- Santhi, Jeya: Advanced Skills for Communication in English; New Century Book House, 2015.

Subject name: Academic English 1.	**Neptun code:** MEIOKAE411
Responsible Lecturer: Boglárka Kovács	
Co-Lecturer(s): Dr. Tünde Bajzát, Eszter Dobronyi, Dóra Dorkó, Csaba Holló-Vaskó, Erzsébet Lévai-Asztalos, Orsolya Nagyné Varga, Krisztina Pásztor, Erika Vitányiné Varga	
Suggested semester: 1	**Preliminary requirements: -**
Classes per week: 4	**Requirement type:** practical mark
Credits: 4	**Program:** Full time

Course objectives: The aim of the course is to introduce students to the fundamental requirements of academic writing and text composition. The course seeks to equip students with the basic linguistic and analytical tools necessary for understanding specialist texts and presenting factual data in accordance with internationally accepted standards. Throughout the semester, students will apply the theoretical knowledge they acquire through structured writing tasks and short academic presentations.

Competences to be developed (based on the Training and Outcome Requirements):

Knowledge

- Students are familiar with the formal and content-related requirements of academic writing, the conventions of academic style, and the structural organisation of academic essays and presentations.
- They can reliably identify and apply the theoretical principles of source management, referencing, paraphrasing and argumentation.

Achievement within the course:

- The course supports the development of students' linguistic, cultural and academic knowledge.
- It familiarises them with concepts and language-use conventions relevant to higher education.
- It also develops the knowledge and strategies necessary for effective language learning.

Skills and abilities

- Students are able to produce straightforward, informative and well-structured texts and to analyse complex visual data, processes and cause-and-effect relationships in both written and spoken form.
- They can effectively integrate academic sources into their own writing, logically weigh arguments and counterarguments, and use digital tools for academic writing and research.

Achievement within the course:

- The course develops students' oral and written communication skills across a range of situations.
- It strengthens reading comprehension, information processing and critical thinking.
- It supports independent learning, collaboration and problem-solving, and contributes to the practical application of language skills for academic purposes.

Attitudes

- Students are open to critical thinking and strive to form impartial, objective and nuanced opinions in academic discourse.
- They are committed to academic integrity, approach their work conscientiously and critically, and respond constructively to professional feedback.

Achievement within the course:

- The course fosters openness towards foreign languages and cultures.
- It encourages active participation and responsible learning behaviour.
- It develops independence, collaboration skills and a commitment to continuous improvement.
- It also supports the development of a positive, reflective and conscious approach to learning.

Autonomy and responsibility

- Students are able to conduct basic independent research and take responsibility for the reliability and credibility of their academic writing and research data.

- They can work effectively both independently and as part of a group project, engage in discussions and present arguments respectfully, and critically review and revise their own written work and that of their peers.

Achievement within the course:

- The course strengthens the skills required to undertake independent source-based and research tasks.
- It develops responsible and ethical information-use practices and a commitment to the credibility of academic work.
- It also supports students' ability to participate actively and effectively in individual and group projects.

Subject description:

1. Introduction to academic texts: Dictionary use and identification of parts of speech.
2. Presenting factual information: The use of present and past tenses in academic contexts.
3. The structure of simple and complex sentences.
4. Definitions and explanations (1): Defining concepts and pronunciation.
5. Definitions and explanations (2): The use of relative clauses and prepositional phrases.
6. Description and elaboration: The use of adjectives and nouns in complex noun phrases.
7. Textual cohesion.
8. Comparison and contrast (1): Expressing similarities and differences.
9. Comparison and contrast (2): Linking words and comparative and superlative forms.
10. Describing visual data: Interpreting graphs and tables.
11. Expressing one's own point of view.
12. Hedging: Using nuanced and cautious language.
13. Developing academic vocabulary: Noun suffixes and research-related verbs.
14. Semester review and project work: A short presentation on a topic of the student's choice.

Assessment methods and criteria: Written and oral assessment at least three times during the semester.
Criteria for signature: achieving at least 60% in regular assessments, making up for the tests/quizzes failed or missed during the semester or the last week of the study period; continuous active participation in class work; attendance is compulsory after signing up for the course in Neptun, only one occasion can be missed without having any documentation and absences cannot exceed 30% of the total number of hours, excluding absence due to certified illness.
Evaluation: The mark is based on the results of the written tests and the students' performance during the lessons.
Five-grade scale: excellent (5) good (4), average (3), pass (2) and fail (1). So that the mark should be accepted , all the written tests results should be minimum 2. Oral contribution can count when calculating the final mark in 30%.
End-term mark is based on the aggregate of the practical tasks performed during the semester.

Required readings:

- Course material compiled by the language teachers of the Language Teaching Centre
- Paul Dummett, Oxford EAP: Pre-Intermediate / B1: Student's Book and DVD-ROM Pack, 2015. ISBN: 0194002071.

Suggested readings:

- Peter May, Headway Academic Skills Level 1, 2013. ISBN: 9780194711258.
- Liz Soars and John Soars, Headway Academic Skills Level 2, 2011. ISBN: 9780194741606.
- Liz Soars and John Soars, Headway Academic Skills Level 3, 2011. ISBN: 9780194741613.

Subject name: Academic English 2.	**Neptun code:** MEIOKAE412
Responsible Lecturer: Boglárka Kovács	
Co-Lecturer(s): Dr. Tünde Bajzát, Eszter Dobronyi, Dóra Dorkó, Csaba Holló-Vaskó, Erzsébet Lévai-Asztalos, Orsolya Nagyné Varga, Krisztina Pásztor, Erika Vitányiné Varga	
Suggested semester: 2	**Preliminary requirements: -**
Classes per week: 4	**Requirement type:** practical mark
Credits: 4	**Program:** Full time

Course objectives: Building on the foundational skills acquired in the previous course, this course aims to enable students to produce sophisticated, informative and structurally coherent academic discourse. The focus is on developing the critical thinking, accurate source management and persuasive argumentation skills required for higher education. Students actively apply these theoretical frameworks in their independent research, culminating in the production of a relatively simple academic essay and a subject-specific presentation.

Competences to be developed (based on the Training and Outcome Requirements):

Knowledge

- Students are familiar with the formal and content-related requirements of academic writing, the conventions of academic style, and the structural organisation of academic essays and presentations.
- They can reliably identify and apply the theoretical principles of source management, referencing, paraphrasing and argumentation.

Achievement within the course:

- The course supports the development of students' linguistic, cultural and academic knowledge.
- It familiarises them with concepts and language-use conventions relevant to higher education.
- It also develops the knowledge and strategies necessary for effective language learning.

Skills and abilities

- Students are able to produce straightforward, informative and well-structured texts and to analyse complex visual data, processes and cause-and-effect relationships in both written and spoken form.
- They can effectively integrate academic sources into their own writing, logically weigh arguments and counterarguments, and use digital tools for academic writing and research.

Achievement within the course:

- The course develops students' oral and written communication skills across a range of situations.
- It strengthens reading comprehension, information processing and critical thinking.
- It supports independent learning, collaboration and problem-solving, and contributes to the practical application of language skills for academic purposes.

Attitudes

- Students are open to critical thinking and strive to form impartial, objective and nuanced opinions in academic discourse.
- They are committed to academic integrity, approach their work conscientiously and critically, and respond constructively to professional feedback.

Achievement within the course:

- The course fosters openness towards foreign languages and cultures.
- It encourages active participation and responsible learning behaviour.
- It develops independence, collaboration skills and a commitment to continuous improvement.
- It also supports the development of a positive, reflective and conscious approach to learning.

Autonomy and responsibility

- Students are able to conduct basic independent research and take responsibility for the reliability and credibility of their academic writing and research data.

- They can work effectively both independently and as part of a group project, engage in discussions and present arguments respectfully, and critically review and revise their own written work and that of their peers.

Achievement within the course:

- The course strengthens the skills required to undertake independent source-based and research tasks.
- It develops responsible and ethical information-use practices and a commitment to the credibility of academic work.
- It also supports students' ability to participate actively and effectively in individual and group projects.

Subject description:

1. Identifying academic viewpoints and perspectives.
2. Paragraph writing (1): Recognising and using topic sentences.
3. Paragraph writing (2): Supporting examples and concluding sentences.
4. Summarising and referencing: Identifying the main arguments of a text and referring back to previously discussed points.
5. Paraphrasing: Rewording sentences using synonyms and changes in word order.
6. Source management: Using quotations, paraphrasing and reporting verbs.
7. Describing processes and sequences: Indicating the chronological order of events using the past tense.
8. The passive voice: Describing processes in an objective style.
9. Cause-and-effect relationships (1): Conjunctions and prepositions.
10. Cause-and-effect relationships (2): Using verbs and nouns to express causation.
11. The structure of argumentation: Identifying arguments and counterarguments; the stages of a well-structured argument.
12. Concessions in argumentation: Acknowledging opposing viewpoints and presenting counterarguments.
13. The structure of an argumentative essay: Introduction, main body and conclusion.
14. End-of-semester presentation and argumentative essay writing on an individually selected topic.

Assessment methods and criteria: Written and oral assessment at least three times during the semester.

Criteria for signature: achieving at least 60% in regular assessments, making up for the tests/quizzes failed or missed during the semester or the last week of the study period; continuous active participation in class work; attendance is compulsory after signing up for the course in Neptun, only one occasion can be missed without having any documentation and absences cannot exceed 30% of the total number of hours, excluding absence due to certified illness.

Evaluation: The mark is based on the results of the written tests and the students' performance during the lessons.

Five-grade scale: excellent (5) good (4), average (3), pass (2) and fail (1). So that the mark should be accepted , all the written tests results should be minimum 2. Oral contribution can count when calculating the final mark in 30%.

End-term mark is based on the aggregate of the practical tasks performed during the semester.

Required readings:

- Course material compiled by the language teachers of the Language Teaching Centre
- Paul Dummett, *Oxford EAP: Pre-Intermediate / B1: Student's Book and DVD-ROM Pack*, 2015. ISBN: 0194002071.

Suggested readings:

- Peter May, *Headway Academic Skills Level 1*, 2013. ISBN: 9780194711258.
- Liz Soars and John Soars, *Headway Academic Skills Level 2*, 2011. ISBN: 9780194741606.

- Liz Soars and John Soars, *Headway Academic Skills Level 3*, 2011. ISBN: 9780194741613.

Subject name: Reading comprehension skills 1.	**Neptun code:** MEIOKAE501
Responsible Lecturer: Orsolya Nagyné Varga	
Co-Lecturer(s): Dr. Tünde Bajzát, Eszter Dobronyi, Dóra Dorkó, Csaba Holló-Vaskó, Boglárka Kovács, Erzsébet Lévai-Asztalos, Krisztina Pásztor, Erika Vitányiné Varga	
Suggested semester: 1	**Preliminary requirements: -**
Classes per week: 4	**Requirement type:** practical mark
Credits: 4	**Program:** Full time

Course objectives: The aim of the course is to develop students' reading comprehension skills, facilitate the interpretation of the content and structure of different text types, and support the effective extraction and processing of information. The course contributes to expanding lexical knowledge and developing vocabulary. It also helps students develop and consciously apply reading strategies, particularly by activating prior knowledge, identifying key points and keywords, and drawing inferences.

Competences to be developed (based on the Training and Outcome Requirements):

Knowledge

The course helps students to:

- become familiar with basic strategies for processing English-language texts;
- learn how to identify essential information and main ideas;
- expand their general and topic-specific vocabulary.

Achievement within the course:

- by working with different types of texts;
- through reading comprehension and vocabulary-building exercises;
- through information-retrieval and main-idea identification exercises.

Skills

The course develops students' ability to:

- interpret English-language texts independently;
- identify key information and draw conclusions;
- summarize what they have read orally and in writing.

Achievement within the course:

- by completing reading comprehension exercises;
- through summarization and information-retrieval exercises.

Attitude

The course encourages students to:

- be receptive to authentic English-language texts;
- strive for continuous language development;
- participate cooperatively in the learning process.

Achievement within the course:

- through pair and group activities;
- through collaborative text analysis;
- through active participation in class.

Autonomy and responsibility

The course supports students in:

- applying reading strategies independently;
- taking responsibility for their own development;
- processing information independently.

Achievement within the course:

- through independent text-processing tasks;
- through regular assessments and feedback;

- through individual and cooperative forms of work.

Subject description:

1–2. Introductions
3–4. Services
5–6. University life
7–8. Shopping
9–10. Transport
11–12. Studies
13–14. Eating and dining

Assessment methods and criteria: Written and oral assessment at least three times during the semester.
Criteria for signature: achieving at least 60% in regular assessments, making up for the tests/quizzes failed or missed during the semester or the last week of the study period; continuous active participation in class work; attendance is compulsory after signing up for the course in Neptun, only one occasion can be missed without having any documentation and absences cannot exceed 30% of the total number of hours, excluding absence due to certified illness.
Evaluation: The mark is based on the results of the written tests and the students' performance during the lessons.
Five-grade scale: excellent (5) good (4), average (3), pass (2) and fail (1). So that the mark should be accepted , all the written tests results should be minimum 2. Oral contribution can count when calculating the final mark in 30%.
End-term mark is based on the aggregate of the practical tasks performed during the semester.

Required readings: Course material compiled by the language teachers of the Language Teaching Centre

Suggested readings:

- Diane Engelhardt: Practice Makes Perfect- Intermediate English Reading and Comprehension, McGraw-Hill, 2013
- Naomi Styles: Collins English for Life: Skills - Reading : B2, Collins, 2014
- Cheryl Boyd Zimmerman, Arline Burgmeier: Inside Reading Foundation Student Book, Oxford University Press, Oxford, 2012 (or later editions)

Subject name: Reading comprehension skills 2.	**Neptun code:** MEIOKAE502
Responsible Lecturer: Orsolya Nagyné Varga	
Co-Lecturer(s): Dr. Tünde Bajzát, Eszter Dobronyi, Dóra Dorkó, Csaba Holló-Vaskó, Boglárka Kovács, Erzsébet Lévai-Asztalos, Krisztina Pásztor, Erika Vitányiné Varga	
Suggested semester: 2	**Preliminary requirements: -**
Classes per week: 4	**Requirement type:** practical mark
Credits: 4	**Program:** Full time

Course objectives: The aim of the course is to develop students' reading comprehension skills, facilitate the interpretation of the content and structure of different text types, and support the effective extraction and processing of information. The course contributes to expanding lexical knowledge and developing vocabulary. It also helps students develop and consciously apply reading strategies, particularly by activating prior knowledge, identifying key points and keywords, and drawing inferences.

Competences to be developed (based on the Training and Outcome Requirements):

Knowledge

The course helps students to:

- become familiar with basic strategies for processing English-language texts;
- learn how to identify essential information and main ideas;
- expand their general and topic-specific vocabulary.

Achievement within the course:

- by working with different types of texts;
- through reading comprehension and vocabulary-building exercises;
- through information-retrieval and main-idea identification exercises.

Skills

The course develops students' ability to:

- interpret English-language texts independently;
- identify key information and draw conclusions;
- summarize what they have read orally and in writing.

Achievement within the course:

- by completing reading comprehension exercises;
- through summarization and information-retrieval exercises.

Attitude

The course encourages students to:

- be receptive to authentic English-language texts;
- strive for continuous language development;
- participate cooperatively in the learning process.

Achievement within the course:

- through pair and group activities;
- through collaborative text analysis;
- through active participation in class.

Autonomy and responsibility

The course supports students in:

- applying reading strategies independently;
- taking responsibility for their own development;
- processing information independently.

Achievement within the course:

- through independent text-processing tasks;
- through regular assessments and feedback;

- through individual and cooperative forms of work.

Subject description:

1–2. Health
3–4. Travel
5–6. Entertainment
7–8. Sport
9–10. The world of work
11–12. Science and technology
13–14. Finance

Assessment methods and criteria: Written and oral assessment at least three times during the semester.
Criteria for signature: achieving at least 60% in regular assessments, making up for the tests/quizzes failed or missed during the semester or the last week of the study period; continuous active participation in class work; attendance is compulsory after signing up for the course in Neptun, only one occasion can be missed without having any documentation and absences cannot exceed 30% of the total number of hours, excluding absence due to certified illness.
Evaluation: The mark is based on the results of the written tests and the students' performance during the lessons.
Five-grade scale: excellent (5) good (4), average (3), pass (2) and fail (1). So that the mark should be accepted , all the written tests results should be minimum 2. Oral contribution can count when calculating the final mark in 30%.
End-term mark is based on the aggregate of the practical tasks performed during the semester.

Required readings: Course material compiled by the language teachers of the Language Teaching Centre

Suggested readings:

- Diane Engelhardt: Practice Makes Perfect- Intermediate English Reading and Comprehension, McGraw-Hill, 2013
- Naomi Styles: Collins English for Life: Skills - Reading : B2, Collins, 2014
- Cheryl Boyd Zimmerman, Arline Burgmeier: Inside Reading Foundation Student Book, Oxford University Press, Oxford, 2012 (or later editions)

Subject name: Written communication skills 1.	**Neptun code:** MEIOKAE601
Responsible Lecturer: Erzsébet Lévai-Asztalos	
Co-Lecturer(s): Dr. Tünde Bajzát, Eszter Dobronyi, Dóra Dorkó, Csaba Holló-Vaskó, Boglárka Kovács, Orsolya Nagyné Varga, Krisztina Pásztor, Erika Vitányiné Varga	
Suggested semester: 1	**Preliminary requirements: -**
Classes per week: 4	**Requirement type:** practical mark
Credits: 4	**Program:** Full time

Course objectives: The aim of the course is to be able to compose texts with different topics in appropriate styles in English, as well as to write guided and freely formulated compositions, letters, opinion essays, articles and reports. This goal is to be achieved through a variety of tasks and topics. Writing practice is primarily be done individually, but pair and group work is used during different part of the writing process: analysing the task as a preparatory step and proof-reading a completed response.

Competences to be developed (based on the Training and Outcome Requirements):

Knowledge

The student

- knows the basic characteristics of different text types, communication situations and scientific text creation
- has adequate lexical and grammatical knowledge for oral and written communication appropriate to his/her level

Achievement within the course:

- through recognition tasks and structure identification based on genre models

Ability

The student is able to

- create structured texts of different genres and apply the basic methods of scientific text creation
- express his/her opinion clearly, argue, and adapt his/her communication to the situation and the partner

Achievement within the course:

- weekly “first version → feedback → revision” cycle
- product-based assessment
- development-based assessment
- analytical evaluation grid

Attitude

The student

- strives for precise and refined language use

Achievement within the course:

- guided, collaborative processing of sample texts
- regular peer assessment
- mandatory revision tasks
- keeping a reflective journal

Autonomy and responsibility

The student

- recognizes and corrects his/her language errors and evaluates his/her own performance reflectively
- takes responsibility for the high-quality completion of individual and collaborative tasks

Achievement within the course:

- creating a portfolio
- time-limited writing tasks

- self-assessment sheets
- formulation of goals and reflection after each revision

Subject description:

1-2. Introduction
3-4. Campus Life
5-6. Education
7-8. Shopping
9-10. Services
11-12. Traffic and Transport
13-14. Eating and Eating Out

Assessment methods and criteria: Written and oral assessment at least three times during the semester.
Criteria for signature: achieving at least 60% in regular assessments, making up for the tests/quizzes failed or missed during the semester or the last week of the study period; continuous active participation in class work; attendance is compulsory after signing up for the course in Neptun, only one occasion can be missed without having any documentation and absences cannot exceed 30% of the total number of hours, excluding absence due to certified illness.
Evaluation: The mark is based on the results of the written tests and the students' performance during the lessons.
Five-grade scale: excellent (5) good (4), average (3), pass (2) and fail (1). So that the mark should be accepted , all the written tests results should be minimum 2. Oral contribution can count when calculating the final mark in 30%.
End-term mark is based on the aggregate of the practical tasks performed during the semester.

Required readings: Course material compiled by the language teachers of the Language Teaching Centre

Suggested readings:

- Evans, V. (2000). Successful Writing Intermediate, Express Publishing. ISBN: 9781903128503
- Williams A. (2011). Writing for IELTS, HarperCollins Publishers. ISBN 978-0008367534
- Cahill, N. S. et al (2013). Skills for Effective Writing Level 2 (Student's Book), Cambridge University Press, ISBN: 9781107613539

Subject name: Written communication skills 2.	**Neptun code:** MEIOKAE602
Responsible Lecturer: Erzsébet Lévai-Asztalos	
Co-Lecturer(s): Dr. Tünde Bajzát, Eszter Dobronyi, Dóra Dorkó, Csaba Holló-Vaskó, Boglárka Kovács, Orsolya Nagyné Varga, Krisztina Pásztor, Erika Vitányiné Varga	
Suggested semester: 2	**Preliminary requirements: -**
Classes per week: 4	**Requirement type:** practical mark
Credits: 4	**Program:** Full time

Course objectives: The aim of the course is to be able to compose texts with different topics in appropriate styles in English, as well as to write guided and freely formulated compositions, letters, opinion essays, articles and reports. This goal is to be achieved through a variety of tasks and topics. Writing practice is primarily be done individually, but pair and group work is used during different part of the writing process: analysing the task as a preparatory step and proof-reading a completed response.

Competences to be developed (based on the Training and Outcome Requirements):

Knowledge

The student

- knows the basic characteristics of different text types, communication situations and scientific text creation
- has adequate lexical and grammatical knowledge for oral and written communication appropriate to his/her level

Achievement within the course:

- through recognition tasks and structure identification based on genre models

Ability

The student is able to

- create structured texts of different genres and apply the basic methods of scientific text creation
- express his/her opinion clearly, argue, and adapt his/her communication to the situation and the partner

Achievement within the course:

- weekly “first version → feedback → revision” cycle
- product-based assessment
- development-based assessment
- analytical evaluation grid

Attitude

The student

- strives for precise and refined language use

Achievement within the course:

- guided, collaborative processing of sample texts
- regular peer assessment
- mandatory revision tasks
- keeping a reflective journal

Autonomy and responsibility

The student

- recognizes and corrects his/her language errors and evaluates his/her own performance reflectively
- takes responsibility for the high-quality completion of individual and collaborative tasks

Achievement within the course:

- creating a portfolio
- time-limited writing tasks

- self-assessment sheets
- formulation of goals and reflection after each revision

Subject description:

1-2. Health and illness
3-4. Travelling
5-6. Entertainment
7-8. Sports
9-10. Work
11-12. Science and technology
13-14. Money matters

Assessment methods and criteria: Written and oral assessment at least three times during the semester.

Criteria for signature: achieving at least 60% in regular assessments, making up for the tests/quizzes failed or missed during the semester or the last week of the study period; continuous active participation in class work; attendance is compulsory after signing up for the course in Neptun, only one occasion can be missed without having any documentation and absences cannot exceed 30% of the total number of hours, excluding absence due to certified illness.

Evaluation: The mark is based on the results of the written tests and the students' performance during the lessons.

Five-grade scale: excellent (5) good (4), average (3), pass (2) and fail (1). So that the mark should be accepted , all the written tests results should be minimum 2. Oral contribution can count when calculating the final mark in 30%.

End-term mark is based on the aggregate of the practical tasks performed during the semester.

Required readings: Course material compiled by the language teachers of the Language Teaching Centre

Suggested readings:

- Evans, V. (2000). Successful Writing Intermediate, Express Publishing. ISBN: 9781903128503
- Williams A. (2011). Writing for IELTS, HarperCollins Publishers. ISBN 978-0008367534
- Cahill, N. S. et al (2013). Skills for Effective Writing Level 2 (Student's Book), Cambridge University Press, ISBN: 9781107613539

Subject name: Essential grammar skills development 1.	**Neptun code:** MEIOKAE701
Responsible Lecturer: Erika Vitányiné Varga	
Co-Lecturer(s): Dr. Tünde Bajzát, Eszter Dobronyi, Dóra Dorkó, Csaba Holló-Vaskó, Boglárka Kovács, Erzsébet Lévai-Asztalos, Orsolya Nagyné Varga, Krisztina Pásztor	
Suggested semester: 1	**Preliminary requirements: -**
Classes per week: 4	**Requirement type:** practical mark
Credits: 4	**Program:** Full time

Course objectives: The aim of the course is to develop the grammatical competence of international students, to introduce and practise new grammatical structures, and to systematize students' grammatical knowledge. The course contributes to the students' recognition of the grammatical structures belonging to the given language level of the English language in their written and oral communication.

Competences to be developed (based on the Training and Outcome Requirements):

Knowledge

The student:

- possesses adequate lexical and grammatical knowledge for oral and written communication appropriate to their level.

Achievement within the course:

The application of the grammatical structures covered in the course is developed through the processing of authentic and semi-authentic texts using:

- grammar practice exercises and sentence transformation tasks,
- sentence construction and sentence reformulation activities,
- error correction and translation exercises,
- gap-filling tasks and short written text production activities.

Skills

The student is able to:

- communicate effectively in English in academic, professional, and workplace contexts, both orally and in writing.

Achievement within the course:

To develop oral and written communication skills, students participate in:

- pair-work and group communication activities,
- role-plays and guided discussions,
- presentations and written assignments.

Attitude

The student:

- adapts their communication flexibly to different situations and interlocutors,
- strives for accurate and appropriate language use.

Achievement within the course:

- Pair-work and group activities, as well as collaborative text-processing tasks, help develop cooperation skills.
- Self-assessment and peer-assessment activities promote critical self-reflection and foster a commitment to continuous improvement.

Autonomy and Responsibility

The student:

- develops their language proficiency independently and takes responsibility for completing assigned tasks,

- recognizes and corrects language errors and evaluates their own performance reflectively.

Achievement within the course:

- Independent homework assignments, online grammar tests, and presentations requiring individual preparation support autonomous learning.
- Students receive regular feedback on their performance, providing opportunities to identify and correct their own mistakes.

Subject description:

1.Present Tenses
2.Past Tenses
3.Future Tenses
4.Mixed Tenses
5.Passive Voice
6.Passive and Active Structures
7.Modals expressing possibility, certainty
8.Modals expressing ability and advice
9.Modals expressing necessity and obligation
10.Modals expressing permission
11.Countable and uncountable nouns
12.Articles
13.Pronouns
14.Prepositions of place and time

Assessment methods and criteria: Written and oral assessment at least three times during the semester.

Criteria for signature: achieving at least 60% in regular assessments, making up for the tests/quizzes failed or missed during the semester or the last week of the study period; continuous active participation in class work; attendance is compulsory after signing up for the course in Neptun, only one occasion can be missed without having any documentation and absences cannot exceed 30% of the total number of hours, excluding absence due to certified illness.

Evaluation: The mark is based on the results of the written tests and the students' performance during the lessons.

Five-grade scale: excellent (5) good (4), average (3), pass (2) and fail (1). So that the mark should be accepted , all the written tests results should be minimum 2. Oral contribution can count when calculating the final mark in 30%.

End-term mark is based on the aggregate of the practical tasks performed during the semester.

Required readings:

- Course material compiled by the language teachers of the Language Teaching Centre
- Louise Hashemi, Raymond Murphy, English Grammar in Use, Supplementary Exercises, Cambridge University Press 2019 ISBN:978-1-108-45-773-6

Suggested readings:

- Swan, M., Practical English Usage. OUP, 2011. ISBN: 9780194420969
- Skipper, M. Advanced Grammar and Vocabulary. Express Publishing, 2004. ISBN: 978-1843255093
- Vince, M., Advanced Language Practice. London, Macmillan, 2009. ISBN: 978 0 2307 2703 8

Subject name: Essential grammar skills development 2.	**Neptun code:** MEIOKAE702
Responsible Lecturer: Erika Vitányiné Varga	
Co-Lecturer(s): Dr. Tünde Bajzát, Eszter Dobronyi, Dóra Dorkó, Csaba Holló-Vaskó, Boglárka Kovács, Erzsébet Lévai-Asztalos, Orsolya Nagyné Varga, Krisztina Pásztor	
Suggested semester: 2	**Preliminary requirements: -**
Classes per week: 4	**Requirement type:** practical mark
Credits: 4	**Program:** Full time

Course objectives: The aim of the course is to further develop the grammatical competence of international students, to introduce and practise new grammatical structures, and to systematize students' grammatical knowledge. The course contributes to the students' recognition of the grammatical structures belonging to the given language level of the English language in their written and oral communication.

Competences to be developed (based on the Training and Outcome Requirements):

Knowledge

The student:

- possesses adequate lexical and grammatical knowledge for oral and written communication appropriate to their level.

Achievement within the course:

The application of the grammatical structures covered in the course is developed through the processing of authentic and semi-authentic texts by means of:

- grammar practice exercises and sentence transformation tasks,
- sentence construction and sentence reformulation activities,
- error correction and translation exercises,
- gap-filling tasks and short written text production activities.

Skills

The student is able to:

- communicate effectively in English in academic, professional, and workplace contexts, both orally and in writing,
- use digital and information technologies and plan their own independent learning process.

Achievement within the course:

To develop oral and written communication skills, students participate in:

- pair-work and group communication activities,
- role-plays and guided discussions,
- presentations and written assignments.

Attitude

The student:

- strives to consciously compensate for linguistic deficiencies and incorporate feedback into their learning,
- is cooperative, self-critical, and committed to high-quality work.

Achievement within the course:

- Pair-work and group activities, as well as collaborative text-processing tasks, help develop cooperation skills.
- Self-assessment and peer-assessment activities promote critical self-reflection and foster a commitment to continuous improvement.

Autonomy and Responsibility

The student:

- develops their language proficiency independently and takes responsibility for completing assigned tasks,
- is able to initiate, maintain, and conclude conversations, as well as give and receive feedback,
- is able to work effectively both independently and as a member of a group.

Achievement within the course:

- Independent homework assignments, online grammar tests, and presentations requiring individual preparation support

Subject description:

1.Comparison of adjectives
2.Subject-verb agreement
3.Reported speech: Statements
4.Reported speech: Questions
5.Reported Speech: Special Structures
6.Structures with infinitive
7.Structures with gerund
8.Participles 1
9.Participles 2
10.Relative Clauses
11.Linking words
12.Prepositions
13.Phrasal verbs
14.Causative structures

Assessment methods and criteria: Written and oral assessment at least three times during the semester.
Criteria for signature: achieving at least 60% in regular assessments, making up for the tests/quizzes failed or missed during the semester or the last week of the study period; continuous active participation in class work; attendance is compulsory after signing up for the course in Neptun, only one occasion can be missed without having any documentation and absences cannot exceed 30% of the total number of hours, excluding absence due to certified illness.
Evaluation: The mark is based on the results of the written tests and the students' performance during the lessons.
Five-grade scale: excellent (5) good (4), average (3), pass (2) and fail (1). So that the mark should be accepted , all the written tests results should be minimum 2. Oral contribution can count when calculating the final mark in 30%.
End-term mark is based on the aggregate of the practical tasks performed during the semester.

Required readings:

- Course material compiled by the language teachers of the Language Teaching Centre
- Louise Hashemi, Raymond Murphy, English Grammar in Use, Supplementary Exercises, Cambridge University Press 2019 ISBN:978-1-108-45-773-6

Suggested readings:

- Swan, M., Practical English Usage. OUP, 2011. ISBN: 9780194420969
- Skipper, M. Advanced Grammar and Vocabulary. Express Publishing, 2004. ISBN: 978-1843255093
- Vince, M., Advanced Language Practice. London, Macmillan, 2009. ISBN: 978 0 2307 2703 8

Subject name: Academic Speaking and Presentation Skills 1.	**Neptun code:** MEIOKAE811
Responsible Lecturer: Dr. Tünde Bajzát	
Co-Lecturer(s): Eszter Dobronyi, Dóra Dorkó, Csaba Holló-Vaskó, Boglárka Kovács, Erzsébet Lévai-Asztalos, Orsolya Nagyné Varga, Krisztina Pásztor, Erika Vitányiné Varga	
Suggested semester: 1	**Preliminary requirements: -**
Classes per week: 2	**Requirement type:** practical mark
Credits: 2	**Program:** Full time

Course objectives: The aim of the course is to develop students' English-language communication competencies in higher education and intercultural contexts, while promoting the confident and accurate use of English. The course prepares students to participate actively in classroom discussions and seminars, deliver well-structured presentations using appropriate language, and effectively support their arguments with evidence and visual aids. Through collaboration with students from diverse cultural and linguistic backgrounds, students develop the communication, collaboration, and self-directed learning skills necessary for successful academic study in higher education.

Competences to be developed (based on the Training and Outcome Requirements):

Knowledge

The student:

- is familiar with the fundamental characteristics of different text types, communication situations, and academic writing;
- recognizes and applies expressions, phraseological units, and communication tools appropriate to their level of language proficiency.

Achievement within the course:

- Knowledge and application of the fundamental characteristics of communication in English in higher education, as well as the main features of presentation, seminar, and intercultural communication.

Skills

The student is able to:

- independently prepare and deliver presentations using visual aids;
- express their opinions clearly, formulate arguments, and adapt their communication to the situation and their interlocutor.

Achievement within the course:

- Development of communication and presentation skills through presentation tasks, debating activities, case-study-based tasks, and information-processing activities, with practice in structured oral communication and the systematic presentation of information.

Attitudes

The student:

- strives for accurate and effective use of language;
- flexibly adapts their communication to different situations and interlocutors.

Achievement within the course:

- Development of an open, cooperative, and reflective communication attitude in collaborative learning situations, as well as strengthening a critical perspective and responsible communication practices.

Autonomy and Responsibility

The student:

- consciously plans and shapes their communication, taking into consideration its impact on the audience;

- is able to initiate, maintain, and conclude conversations, as well as to give and receive feedback.

Achievement within the course:

- Development of independent learning and preparation skills, active participation in individual and group learning activities, and the development of responsibility for one's own performance, including practice in self-assessment and incorporating feedback.

Subject description:

1. Introduction: Personal identity and cultural background
2. Everyday communication and conversational strategies
3. Expressing opinions, agreement, and disagreement
4. Description, comparison, and contrast
5. Intercultural communication
6. Education, learning strategies, and study habits
7. Teamwork, collaboration, and group interaction
8. Fundamentals of academic presentations
9. Body language, vocal delivery, and pronunciation
10. Formal communication and academic language use
11. Informal communication and appropriate language use
12. Problem-solving and decision-making in groups
13. Short individual academic presentations
14. Communication simulations

Assessment methods and criteria: Written and oral assessment at least three times during the semester.

Criteria for signature: achieving at least 60% in regular assessments, making up for the tests/quizzes failed or missed during the semester or the last week of the study period; continuous active participation in class work; attendance is compulsory after signing up for the course in Neptun, only one occasion can be missed without having any documentation and absences cannot exceed 30% of the total number of hours, excluding absence due to certified illness.

Evaluation: The mark is based on the results of the written tests and the students' performance during the lessons.

Five-grade scale: excellent (5) good (4), average (3), pass (2) and fail (1). So that the mark should be accepted , all the written tests results should be minimum 2. Oral contribution can count when calculating the final mark in 30%.

End-term mark is based on the aggregate of the practical tasks performed during the semester.

Required readings: Course material compiled by the language teachers of the Language Teaching Centre

Suggested readings:

- Marion Grussendorf (2007): *English for Presentations.* Oxford: Oxford University Press. ISBN: 9780194579360
- Mark Powell (2011). *Presenting in English: how to give successful presentations*. Andover: Cengage Learning. ISBN: 1899396306
- Stephanie Dimond-Bayir and Kimberly Russell (2021): *Unlock Level 2. Listening, Speaking and Critical Thinking.* Cambridge: Cambridge University Press. ISBN: 9781009031462
- Edward de Chazal and John Hughes (2013): *Oxford EAP, elementary.* Oxford: Oxford University Press. ISBN: 9780194002042

Subject name: Academic Speaking and Presentation Skills 2.	**Neptun code:** MEIOKAE812
Responsible Lecturer: Dr. Tünde Bajzát	
Co-Lecturer(s): Eszter Dobronyi, Dóra Dorkó, Csaba Holló-Vaskó, Boglárka Kovács, Erzsébet Lévai-Asztalos, Orsolya Nagyné Varga, Krisztina Pásztor, Erika Vitányiné Varga	
Suggested semester: 2	**Preliminary requirements: -**
Classes per week: 2	**Requirement type:** practical mark
Credits: 2	**Program:** Full time

Course objectives: The aim of the course is to develop students' English-language communication competencies in higher education and intercultural contexts, while promoting the confident and accurate use of English. The course prepares students to participate actively in classroom discussions and seminars, deliver well-structured presentations using appropriate language, and effectively support their arguments with evidence and visual aids. Through collaboration with students from diverse cultural and linguistic backgrounds, students develop the communication, collaboration, and self-directed learning skills necessary for successful academic study in higher education.

Competences to be developed (based on the Training and Outcome Requirements):

Knowledge

The student:

- is familiar with the fundamental characteristics of different text types, communication situations, and academic writing;
- recognizes and applies expressions, phraseological units, and communication tools appropriate to their level of language proficiency.

Achievement within the course:

- Knowledge and application of the fundamental characteristics of communication in English in higher education, as well as the main features of presentation, seminar, and intercultural communication.

Skills

The student is able to:

- independently prepare and deliver presentations using visual aids;
- express their opinions clearly, formulate arguments, and adapt their communication to the situation and their interlocutor.

Achievement within the course:

- Development of communication and presentation skills through presentation tasks, debating activities, case-study-based tasks, and information-processing activities, with practice in structured oral communication and the systematic presentation of information.

Attitudes

The student:

- strives for accurate and effective use of language;
- flexibly adapts their communication to different situations and interlocutors.

Achievement within the course:

- Development of an open, cooperative, and reflective communication attitude in collaborative learning situations, as well as strengthening a critical perspective and responsible communication practices.

Autonomy and Responsibility

The student:

- consciously plans and shapes their communication, taking into consideration its impact on the audience;

- is able to initiate, maintain, and conclude conversations, as well as to give and receive feedback.

Achievement within the course:

- Development of independent learning and preparation skills, active participation in individual and group learning activities, and the development of responsibility for one's own performance, including practice in self-assessment and incorporating feedback.

Subject description:

1. Communication in higher education: Classroom interaction and academic discourse
2. Summarizing and presenting information
3. Using sources and referencing
4. Argumentation techniques
5. Debating skills and critical thinking
6. Global and social issues
7. Technology and artificial intelligence
8. Planning and structuring effective presentations
9. Effective delivery and audience engagement
10. Presentation techniques and strategies
11. Using visual aids
12. Handling questions and strategies for responding
13. Best practices and common mistakes in presentations
14. Individual and group presentations and reflection

Assessment methods and criteria: Written and oral assessment at least three times during the semester.

Criteria for signature: achieving at least 60% in regular assessments, making up for the tests/quizzes failed or missed during the semester or the last week of the study period; continuous active participation in class work; attendance is compulsory after signing up for the course in Neptun, only one occasion can be missed without having any documentation and absences cannot exceed 30% of the total number of hours, excluding absence due to certified illness.

Evaluation: The mark is based on the results of the written tests and the students' performance during the lessons.

Five-grade scale: excellent (5) good (4), average (3), pass (2) and fail (1). So that the mark should be accepted , all the written tests results should be minimum 2. Oral contribution can count when calculating the final mark in 30%.

End-term mark is based on the aggregate of the practical tasks performed during the semester.

Required readings: Course material compiled by the language teachers of the Language Teaching Centre

Suggested readings:

- Mark Powell (2010): *Dynamic Presentations.* Cambridge: Cambridge University Press. ISBN: 9780521150040
- Sabina Ostrowska (2014): *Unlock Level 3. Listening and Speaking Skills.* Cambridge: Cambridge University Press. ISBN: 9781107687288
- Lewis Lansford (2014): *Unlock Level 4. Listening and Speaking Skills.* Cambridge: Cambridge University Press. ISBN: 9781107634619
- Paul Dummett and Jon Hird (2015): *Oxford EAP, pre-intermediate.* Oxford: Oxford University Press. ISBN: 9780194002073

Subject name: Hungarian as a foreign language 1.	**Neptun code:** MEIOKAE1011
Responsible Lecturer: Krisztina Pásztor	
Co-Lecturer(s): Dr. Tünde Bajzát, Eszter Dobronyi, Dóra Dorkó, Csaba Holló-Vaskó, Boglárka Kovács, Erzsébet Lévai-Asztalos, Orsolya Nagyné Varga, Erika Vitányiné Varga	
Suggested semester: 1	**Preliminary requirements: -**
Classes per week: 2	**Requirement type:** practical mark
Credits: 2	**Program:** Full time

Course objectives: The course aims to help students settle in Hungary and later study there. It can also foster loyalty to the country while attending on-site or online classes. In line with this goal, the course mainly focuses on making it easier for international students to communicate in Hungarian, with special emphasis on developing their speaking and writing skills. Beyond learning the language, participants can get to know some Hungarian specialties, like the cuisine and grape growing, and also gain a general overview of Hungary's cultural heritage.

Competences to be developed (based on the Training and Outcome Requirements):

Knowledge

Striving to reach the A1 level, with knowledge of expressions and basic grammar structures appropriate for that level. By the end of the course, they are expected to understand and use everyday expressions, as well as create and handle simple speaking situations.

Achievement within the course:

- frontal info gathering from the teacher
- pair and group work
- individual assessments
- repetition in groups

Skills

Speech: Can communicate simply, can ask questions and answer simple questions about personal and living topics. Can talk about studies and needs. Understands basic conversational expressions when speech is slow and clear.

Writing: Can write a few sentences about themselves, able to fill out a form.

*Gramma*r: Can use basic learned structures.

Achievement within the course:

- pair and group communication tasks;
- translating basic sentences
- answering simple reading comprehension questions

Attitude

- Positive attitude towards the Hungarian language, openness to new information, interest in the culture.
- Accepts professional criticism.

Achievement within the course:

- some authentic tasks;
- cooperative learning situations;
- regular self-assessment and reflective tasks.

Attitudes regardless of level

- Able to cooperate with others in completing a task or solving a problem.
- Strives to continuously improve their language skills and general knowledge.
- Committed to quality learning and work.
- Cooperative, aims for development, self-critical.

Achievement within the course:

- independent language-development tasks
- conscious practice of speaking and word use;
- regular practice of interactive communication situations.

Subject description:

Grammar:

1. Alphabet, pronunciation, reading, characteristics of the Hungarian language
2. Vowel harmony
3. The verb 'TO BE' in present tense; numbers (up to 100)
4. Definite / indefinite articles, usage
5. Accusative case and its suffix, usage
6. Plural, irregular forms
7. Adjectives, their positions; pronouns
8. Conjugation of basic verbs (singular/plural)
9. TO BE / NOT TO BE – existence, TO HAVE - possession
10. Adverbs of place
11. Postpositions, their meaning, usage
12. Time expressions (days, hours, months)
13. Verbs ending in -IK, and in -s, -sz, -z
14. Review

Topics:

1. Greetings, introductions
2. Professions, nationalities, languages
3. At a café, at a buffet
4. Simple description of clothing
5. Asking about shops
6. Offering
7. Daily routine
8. Weekly routine, weekend
9. Where is what in the room?
10. Expressing opinions (I think...), What do you like?
11. Hungarian cities, places
12. Directions I
13. Directions II
14. Review

Assessment methods and criteria: Written and oral assessment at least three times during the semester.
Criteria for signature: achieving at least 60% in regular assessments, making up for the tests/quizzes failed or missed during the semester or the last week of the study period; continuous active participation in class work; attendance is compulsory after signing up for the course in Neptun, only one occasion can be missed without having any documentation and absences cannot exceed 30% of the total number of hours, excluding absence due to certified illness.
Evaluation: The mark is based on the results of the written tests and the students' performance during the lessons.
Five-grade scale: excellent (5) good (4), average (3), pass (2) and fail (1). So that the mark should be accepted , all the written tests results should be minimum 2. Oral contribution can count when calculating the final mark in 30%.
End-term mark is based on the aggregate of the practical tasks performed during the semester.

Required readings:

- Course material compiled by the language teachers of the Language Teaching Centre

- Szita Szilvia – Pelcz Katalin: MagyarOK – kompakt; University of Pécs , Pécs, 2022

Suggested readings:

- Péter Durst: Lépésenként magyarul; Self-publication, 2017.
- Gabriella Marschalkó: Hungarolingua 1,2 Debrecen 2010.

Subject name: Hungarian as a foreign language 2.	**Neptun code:** MEIOKAE1012
Responsible Lecturer: Krisztina Pásztor	
Co-Lecturer(s): Dr. Tünde Bajzát, Eszter Dobronyi, Dóra Dorkó, Csaba Holló-Vaskó, Boglárka Kovács, Erzsébet Lévai-Asztalos, Orsolya Nagyné Varga, Erika Vitányiné Varga	
Suggested semester: 2	**Preliminary requirements: -**
Classes per week: 2	**Requirement type:** practical mark
Credits: 2	**Program:** Full time

Course objectives: The course aims to help students settle in Hungary and later study there. It can also foster loyalty to the country while attending on-site or online classes. In line with this goal, the course mainly focuses on making it easier for international students to communicate in Hungarian, with special emphasis on developing their speaking and writing skills. Beyond learning the language, participants can get to know some Hungarian specialties, like the cuisine and grape growing, and also gain a general overview of Hungary's cultural heritage.

Competences to be developed (based on the Training and Outcome Requirements):

Knowledge

Striving to reach the A1 level, with knowledge of expressions and basic grammar structures appropriate for that level. By the end of the course, they are expected to understand and use everyday expressions, as well as create and handle simple speaking situations.

Achievement within the course:

- frontal info gathering from the teacher
- pair and group work
- individual assessments
- repetition in groups

Skills

Speech: Can communicate simply, can ask questions and answer simple questions about personal and living topics. Can talk about studies and needs. Understands basic conversational expressions when speech is slow and clear.

Writing: Can write a few sentences about themselves, able to fill out a form.

*Gramma*r: Can use basic learned structures.

Achievement within the course:

- pair and group communication tasks;
- translating basic sentences
- answering simple reading comprehension questions

Attitude

- Positive attitude towards the Hungarian language, openness to new information, interest in the culture.
- Accepts professional criticism.

Achievement within the course:

- some authentic tasks;
- cooperative learning situations;
- regular self-assessment and reflective tasks.

Attitudes regardless of level

- Able to cooperate with others in completing a task or solving a problem.
- Strives to continuously improve their language skills and general knowledge.
- Committed to quality learning and work.
- Cooperative, aims for development, self-critical.

Achievement within the course:

- independent language-development tasks
- conscious practice of speaking and word use;
- regular practice of interactive communication situations.

Subject description:

Grammar:

1. Review
2. WITH; conjugated question words
3. IK-verbs and their conjugation
4. Must, can, want, like + inf.
5. Expressing possession in Hungarian
6. Possessive suffix, possessive pronoun
7. Adverbs, adverbial expressions
8. Can + inf.
9. Past tense (to be – singular/plural)
10. Past tense – intransitive verbs
11. Past tense – transitive verbs
12. Asking in the past tense
13. Simple verb prefixes; in questions and negations
14. Review

Topics:

1. Review
2. With whom, where, when? What/how much should we buy?
3. Eating habits, foods
4. Plans for the weekend, summer
5. Talking about family
6. Friends, describing ownership
7. General possibilities, impersonal descriptions
8. Weather + activities
9. Where were you yesterday?
10. Then and now
11. He/she said / asked ….....
12. What did you do during the break?
13. Describing actions/processes at work/university
14. Review

Assessment methods and criteria: Written and oral assessment at least three times during the semester.

Criteria for signature: achieving at least 60% in regular assessments, making up for the tests/quizzes failed or missed during the semester or the last week of the study period; continuous active participation in class work; attendance is compulsory after signing up for the course in Neptun, only one occasion can be missed without having any documentation and absences cannot exceed 30% of the total number of hours, excluding absence due to certified illness.

Evaluation: The mark is based on the results of the written tests and the students' performance during the lessons.

Five-grade scale: excellent (5) good (4), average (3), pass (2) and fail (1). So that the mark should be accepted , all the written tests results should be minimum 2. Oral contribution can count when calculating the final mark in 30%.

End-term mark is based on the aggregate of the practical tasks performed during the semester.

Required readings:

- Course material compiled by the language teachers of the Language Teaching Centre

- Szita Szilvia – Pelcz Katalin: MagyarOK – kompakt; University of Pécs , Pécs, 2022

Suggested readings:

- Péter Durst: Lépésenként magyarul; Self-publication, 2017.
- Gabriella Marschalkó: Hungarolingua 1,2 Debrecen 2010.

Subject name: Introduction to English for Engineering 1.	**Neptun code:** MEIOKAE911
Responsible Lecturer: Eszter Dobronyi	
Co-Lecturer(s): Dr. Tünde Bajzát, Dóra Dorkó, Csaba Holló-Vaskó, Boglárka Kovács, Erzsébet Lévai-Asztalos, Orsolya Nagyné Varga, Krisztina Pásztor, Erika Vitányiné Varga	
Suggested semester: 1	**Preliminary requirements: -**
Classes per week: 2	**Requirement type:** practical mark
Credits: 2	**Program:** Full time

Course objectives: The course aims to enable students to establish and maintain effective written and spoken communication in professional and technical contexts. During the course, students acquire the specialised language competences required in engineering. They work with texts and audiovisual materials related to their own field of study and interests. As a result, they will be able to understand professional content, identify its key messages, and use technical terminology accurately and appropriately.

Competences to be developed (based on the Training and Outcome Requirements):

Knowledge

The student

- knows and applies strategies needed for language learning, information gathering and problem solving;
- has the vocabulary and language knowledge necessary to interpret listening and reading texts.

Achievement within the course:

- vocabulary-development tasks related to specialist topics, such as graphs, machine operation and automation;
- contextualised specialised-language tasks in speaking and writing;
- continuous feedback to develop accuracy, clarity and the correct use of terminology.

Skills

The student

- can communicate effectively in English in academic, professional and workplace situations, both orally and in writing;
- can compensate for language gaps through circumlocution and paraphrase;
- can express opinions clearly, argue a position and adapt communication to the situation and interlocutor.

Achievement within the course:

- pair and group tasks involving professional communication;
- role plays and situational practice based on technical topics;
- targeted development of circumlocution, explanation and paraphrasing strategies.

Attitudes

The student

- strives for accurate and high-quality language use, flexibly adapts communication to different situations and interlocutors,
- is open to continuous development and new knowledge.

Achievement within the course:

- processing authentic engineering-related tasks and examples;
- cooperative learning situations;
- regular self-assessment and reflective tasks.

Autonomy and responsibility

The student

- develops their language skills independently and takes responsibility for their own learning process;
- consciously plans and shapes communication, taking account of its effect on the recipient;
- can initiate, maintain and manage a conversation, and give and receive feedback.

Achievement within the course:

- independent technical-vocabulary development tasks and concept maps;
- conscious practice of terminology use and speaking;
- regular practice of interactive, engineering-related communication situations.

Subject description:

1-2. Data and graphs: measurement and calculation
3-4. Describing and presenting technical devices and equipment
5-6. Operation, repair and maintenance of machines and motors
7-8. Properties of engineering materials and materials science
9-10. Nanotechnology
11-12. Automation and robotics
13-14. Energy and alternative energy sources

Assessment methods and criteria: Written and oral assessment at least three times during the semester.
Criteria for signature: achieving at least 60% in regular assessments, making up for the tests/quizzes failed or missed during the semester or the last week of the study period; continuous active participation in class work; attendance is compulsory after signing up for the course in Neptun, only one occasion can be missed without having any documentation and absences cannot exceed 30% of the total number of hours, excluding absence due to certified illness.
Evaluation: The mark is based on the results of the written tests and the students' performance during the lessons.
Five-grade scale: excellent (5) good (4), average (3), pass (2) and fail (1). So that the mark should be accepted , all the written tests results should be minimum 2. Oral contribution can count when calculating the final mark in 30%.
End-term mark is based on the aggregate of the practical tasks performed during the semester.

Required readings: Course material compiled by the language teachers of the Language Teaching Centre

Suggested readings:

- M. Ibbotson: Cambridge English for Engineering, CUP, Cambridge, 2008
- David Bonamy: Technical English 1, 2, 3, 4, Pearson Longman, 2010
- Éva Hegymegi: Műszaki angol – Technical English, B+V Medical, 2004
- John Sydes and Vicki Hollett: Tech Talk Pre-Intermediate & Intermediate Student's Book, OUP, 2009

Subject name: Introduction to English for Engineering 2.	**Neptun code:** MEIOKAE912
Responsible Lecturer: Eszter Dobronyi	
Co-Lecturer(s): Dr. Tünde Bajzát, Dóra Dorkó, Csaba Holló-Vaskó, Boglárka Kovács, Erzsébet Lévai-Asztalos, Orsolya Nagyné Varga, Krisztina Pásztor, Erika Vitányiné Varga	
Suggested semester: 2	**Preliminary requirements: -**
Classes per week: 2	**Requirement type:** practical mark
Credits: 2	**Program:** Full time

Course objectives: The course aims to enable students to establish and maintain effective written and spoken communication in professional and technical contexts. During the course, students acquire the specialised language competences required in engineering. They work with texts and audiovisual materials related to their own field of study and interests. As a result, they will be able to understand professional content, identify its key messages, and use technical terminology accurately and appropriately.

Competences to be developed (based on the Training and Outcome Requirements):

Knowledge

The student

- knows and applies strategies needed for language learning, information gathering and problem solving;
- has the vocabulary and language knowledge necessary to interpret listening and reading texts.

Achievement within the course:

- vocabulary-development tasks related to specialist topics, such as graphs, machine operation and automation;
- contextualised specialised-language tasks in speaking and writing;
- continuous feedback to develop accuracy, clarity and the correct use of terminology.

Skills

The student

- can communicate effectively in English in academic, professional and workplace situations, both orally and in writing;
- can compensate for language gaps through circumlocution and paraphrase;
- can express opinions clearly, argue a position and adapt communication to the situation and interlocutor.

Achievement within the course:

- pair and group tasks involving professional communication;
- role plays and situational practice based on technical topics;
- targeted development of circumlocution, explanation and paraphrasing strategies.

Attitudes

The student

- strives for accurate and high-quality language use, flexibly adapts communication to different situations and interlocutors,
- is open to continuous development and new knowledge.

Achievement within the course:

- processing authentic engineering-related tasks and examples;
- cooperative learning situations;
- regular self-assessment and reflective tasks.

Autonomy and responsibility

The student

- develops their language skills independently and takes responsibility for their own learning process;
- consciously plans and shapes communication, taking account of its effect on the recipient;
- can initiate, maintain and manage a conversation, and give and receive feedback.

Achievement within the course:

- independent technical-vocabulary development tasks and concept maps;
- conscious practice of terminology use and speaking;
- regular practice of interactive, engineering-related communication situations.

Subject description:

1–2. Description and operation of electrical and electronic equipment
3–4. Mechatronics
5–6. Material handling and logistics
7–8. Telecommunications
9–10. Data security
11–12. Developments in information technology
13–14. New technologies and space exploration

Assessment methods and criteria: Written and oral assessment at least three times during the semester.
Criteria for signature: achieving at least 60% in regular assessments, making up for the tests/quizzes failed or missed during the semester or the last week of the study period; continuous active participation in class work; attendance is compulsory after signing up for the course in Neptun, only one occasion can be missed without having any documentation and absences cannot exceed 30% of the total number of hours, excluding absence due to certified illness.
Evaluation: The mark is based on the results of the written tests and the students' performance during the lessons.
Five-grade scale: excellent (5) good (4), average (3), pass (2) and fail (1). So that the mark should be accepted , all the written tests results should be minimum 2. Oral contribution can count when calculating the final mark in 30%.
End-term mark is based on the aggregate of the practical tasks performed during the semester.

Required readings: Course material compiled by the language teachers of the Language Teaching Centre

Suggested readings:

- M. Ibbotson: Cambridge English for Engineering, CUP, Cambridge, 2008
- David Bonamy: Technical English 1, 2, 3, 4, Pearson Longman, 2010
- Éva Hegymegi: Műszaki angol – Technical English, B+V Medical, 2004
- John Sydes and Vicki Hollett: Tech Talk Pre-Intermediate & Intermediate Student's Book, OUP, 2009

Subject name: Introduction to English for Economics 1.	**Neptun code:** MEIOKAE913
Responsible Lecturer: Dóra Dorkó	
Co-Lecturer(s): Dr. Tünde Bajzát, Eszter Dobronyi, Csaba Holló-Vaskó, Boglárka Kovács, Erzsébet Lévai-Asztalos, Orsolya Nagyné Varga, Krisztina Pásztor, Erika Vitányiné Varga	
Suggested semester: 1	**Preliminary requirements: -**
Classes per week: 2	**Requirement type:** practical mark
Credits: 2	**Program:** Full time

Course objectives: The aim of the course is to enable students to develop and maintain effective written and spoken communication in workplace and business environments. During the course, students acquire the professional language competencies required in the field of economics and business. They work with texts and audiovisual materials related to their own fields of study and interests, which enables them to understand professional content, grasp its essential meaning, and use specialized vocabulary accurately and appropriately.

Competences to be developed (based on the Training and Outcome Requirements):

Knowledge

The student

- is familiar with and applies strategies necessary for language learning, information acquisition, and problem-solving;
- possesses the vocabulary and linguistic knowledge required for interpreting spoken and written texts.

Achievement within the course:

- vocabulary development activities related to professional topics (e.g., market trends, business activities, business events);;
- context-based specialized language tasks in both spoken and written forms;
- continuous feedback to develop accuracy, clarity and the correct use of terminology.

Skills

The student is able to

- communicate effectively in English in academic, professional, and workplace contexts, both orally and in writing;
- compensate for linguistic limitations through paraphrasing and reformulation;
- express opinions clearly, provide arguments to support their views, and adapt their communication to the situation and the communication partner.

Achievement within the course:

- pair and group tasks involving professional communication;
- business-related role plays and situational exercises;
- targeted development of circumlocution, explanation, and paraphrasing strategies.

Attitudes

The student

- strives for accurate and high-quality language use, flexibly adapts communication to different situations and interlocutors,
- is open to continuous development and new knowledge.

Achievement within the course:

- analysis and discussion of authentic business-related tasks and examples;
- cooperative learning activities and collaborative learning situations;
- regular use of self-assessment and reflective practice exercises.

Autonomy and responsibility

The student

- develops their language skills independently and takes responsibility for their own learning process;
- consciously plans and shapes communication, taking account of its effect on the recipient;
- can initiate, maintain and manage a conversation, and give and receive feedback.

Achievement within the course:

- independent specialized vocabulary development tasks and concept maps;
- conscious practice of terminology use and speaking;
- regular practice of interactive, business-related communication situations.

Subject description:

1–2. Data, Trends and Graphs
3–4. Everyday Work in Business
5–6. Enquiries, Orders and Delivery
7–8. Successes and Challenges in the Life of a Company
9–10. Markets and Competition
11–12. Business Trips and Professional Events
13–14. Products and Services

Assessment methods and criteria: Written and oral assessment at least three times during the semester.
Criteria for signature: achieving at least 60% in regular assessments, making up for the tests/quizzes failed or missed during the semester or the last week of the study period; continuous active participation in class work; attendance is compulsory after signing up for the course in Neptun, only one occasion can be missed without having any documentation and absences cannot exceed 30% of the total number of hours, excluding absence due to certified illness.
Evaluation: The mark is based on the results of the written tests and the students' performance during the lessons.
Five-grade scale: excellent (5) good (4), average (3), pass (2) and fail (1). So that the mark should be accepted , all the written tests results should be minimum 2. Oral contribution can count when calculating the final mark in 30%.
End-term mark is based on the aggregate of the practical tasks performed during the semester.

Required readings: Course material compiled by the language teachers of the Language Teaching Centre

Suggested readings:

- A. Pilbeam: Market Leader – Working across cultures, Pearson, 2013, ISBN-978-1-408-22003-0
- P. Emmerson: Essential Business Vocabulary Builder, Macmillan, 2011, ISBN 978-0-230-40760-2
- P. Emmerson: Business Vocabulary Builder, Macmillan, 2009, ISBN 978-0-230-71682-7

Subject name: Introduction to English for Economics 2.	**Neptun code:** MEIOKAE914
Responsible Lecturer: Dóra Dorkó	
Co-Lecturer(s): Dr. Tünde Bajzát, Eszter Dobronyi, Csaba Holló-Vaskó, Boglárka Kovács, Erzsébet Lévai-Asztalos, Orsolya Nagyné Varga, Krisztina Pásztor, Erika Vitányiné Varga	
Suggested semester: 2	**Preliminary requirements: -**
Classes per week: 2	**Requirement type:** practical mark
Credits: 2	**Program:** Full time

Course objectives: The aim of the course is to enable students to develop and maintain effective written and spoken communication in workplace and business environments. During the course, students acquire the professional language competencies required in the field of economics and business. They work with texts and audiovisual materials related to their own fields of study and interests, which enables them to understand professional content, grasp its essential meaning, and use specialized vocabulary accurately and appropriately.

Competences to be developed (based on the Training and Outcome Requirements):

Knowledge

The student

- is familiar with and applies strategies necessary for language learning, information acquisition, and problem-solving;
- possesses the vocabulary and linguistic knowledge required for interpreting spoken and written texts.

Achievement within the course:

- vocabulary development activities related to professional topics (e.g., market trends, business activities, business events);;
- context-based specialized language tasks in both spoken and written forms;
- continuous feedback to develop accuracy, clarity and the correct use of terminology.

Skills

The student is able to

- communicate effectively in English in academic, professional, and workplace contexts, both orally and in writing;
- compensate for linguistic limitations through paraphrasing and reformulation;
- express opinions clearly, provide arguments to support their views, and adapt their communication to the situation and the communication partner.

Achievement within the course:

- pair and group tasks involving professional communication;
- business-related role plays and situational exercises;
- targeted development of circumlocution, explanation, and paraphrasing strategies.

Attitudes

The student

- strives for accurate and high-quality language use, flexibly adapts communication to different situations and interlocutors,
- is open to continuous development and new knowledge.

Achievement within the course:

- analysis and discussion of authentic business-related tasks and examples;
- cooperative learning activities and collaborative learning situations;
- regular use of self-assessment and reflective practice exercises.

Autonomy and responsibility

The student

- develops their language skills independently and takes responsibility for their own learning process;
- consciously plans and shapes communication, taking account of its effect on the recipient;
- can initiate, maintain and manage a conversation, and give and receive feedback.

Achievement within the course:

- independent specialized vocabulary development tasks and concept maps;
- conscious practice of terminology use and speaking;
- regular practice of interactive, business-related communication situations.

Subject description:

1–2. Career Opportunities in Business
3–4. Economic Sectors
5–6. Project Management
7–8. Marketing
9–10. International Trade
11–12. Customer Service
13–14. Corporate Communication

Assessment methods and criteria: Written and oral assessment at least three times during the semester.
Criteria for signature: achieving at least 60% in regular assessments, making up for the tests/quizzes failed or missed during the semester or the last week of the study period; continuous active participation in class work; attendance is compulsory after signing up for the course in Neptun, only one occasion can be missed without having any documentation and absences cannot exceed 30% of the total number of hours, excluding absence due to certified illness.
Evaluation: The mark is based on the results of the written tests and the students' performance during the lessons.
Five-grade scale: excellent (5) good (4), average (3), pass (2) and fail (1). So that the mark should be accepted , all the written tests results should be minimum 2. Oral contribution can count when calculating the final mark in 30%.
End-term mark is based on the aggregate of the practical tasks performed during the semester.

Required readings: Course material compiled by the language teachers of the Language Teaching Centre

Suggested readings:

- A. Pilbeam: Market Leader - Working across cultures, Pearson, 2013, ISBN-978-1-408-22003-0
- P. Emmerson: Essential Business Vocabulary Builder, Macmillan, 2011, ISBN 978-0-230-40760-2
- P. Emmerson: Business Vocabulary Builder, Macmillan, 2009, ISBN 978-0-230-71682-7